



# Shoebury Coastal CIC - CCTV Privacy Notice

2 February 2024

Shoebury Coastal Community Interest Company are committed to complying with data protection legislation and to respecting your data protection rights. This privacy notice applies to persons whose image may be captured by the CCTV system operated by the Company.

## Who we are

We operate a heritage and community centre for the public benefit at the Cart and Wagon Shed in Shoeburyness. You can contact us about data protection issues by writing to the Company Secretary, Shoebury Coastal Community Interest Company, 63 Thorpedene Gardens, Shoeburyness, Southend-on-Sea, Essex, SS3 9JE.

## Our CCTV system

We operate a CCTV system that records electronic images of areas around the Cart and Wagon Shed.

## Why we collect this information and what we do with it

We collect this information for the following purposes:

- protecting the health and safety of persons using the Cart and Wagon Shed;
- preventing and detecting crime or criminal activity, including protecting the buildings and other assets from damage, disruption, vandalism or other criminal activity;
- assisting with investigations by law enforcement authorities, where appropriate;
- assisting in the effective resolution of any legal or insurance disputes or claims involving ourselves.

Under the UK General Data Protection Regulation, the lawful bases we rely on for processing this information are that we have a legitimate interest in doing so.

We routinely delete recordings after 28 days. Recordings are only retained for a longer period insofar as necessary for the investigation or resolution of a specific incident.

## Your data protection rights

Under data protection law, you have rights relating to access (including asking for copies of your personal information), rectification, erasure, portability and restriction of or objection to processing.

You are not required to pay any charge for exercising your rights. If you make a request, we have one month to respond to you.

## How to complain

If you have any concerns about our use of your personal information, you can make a complaint to us at the address above. You also have the right to make a complaint at any time to the Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, SK9 5AF (or at [www.ico.org.uk/concerns](http://www.ico.org.uk/concerns)).

Shoebury Coastal Community Interest Company  
A company limited by guarantee registered in England and Wales  
Registered number: 10423630  
Registered office: 63 Thorpedene Gardens, Shoeburyness, Southend-On-Sea, SS3 9JE

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